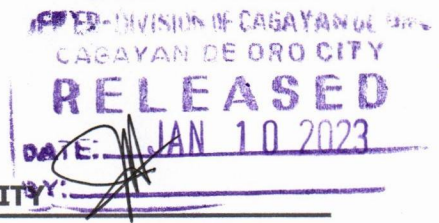




Republic of the Philippines
Department of Education
REGION X

SCHOOLS DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

05 January 2023

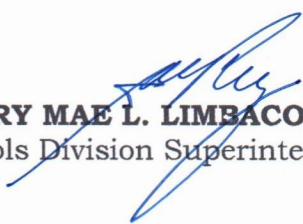
MEMORANDUM

No. 02 s. 2023

REGIONAL YEAR-END PROGRAM IMPLEMENTATION REVIEW (PIR)
WITH SCHOOL DIVISION OFFICES

TO: Jean S. Macasero, OIC Chief Education Supervisor – CID
Rosalio R. Vitorillo, Chief Education Supervisor – SGOD
Eleanor Consejo H. Rollan, Senior Education Program Specialist – M&E

1. In view of Regional Memoranda Nos. 757 and 780 s.2022 relative to the **Regional Year-End Program Implementation Review (PIR) with School Division Offices**, you are hereby directed to attend the said activity. The said activity shall be held on **January 19-20, 2023** at the **NEAP R-10, Lapasan, Cagayan de Oro City**.
2. Attached herewith is the aforementioned memoranda for your information and guidance.
3. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all participants regardless of age, gender, sexual orientation, disability, religion and ethnicity.
4. Immediate dissemination and compliance to this memorandum is required.


CHERRY MAE L. LIMBACO-REYES
Schools Division Superintendent

Encl: as stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

PROGRAM IMPLEMENTATION REVIEW (PIR)

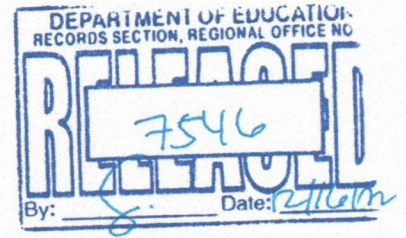
ECHR/DM-PIR
January 05, 2023



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (08822)-8550048
Email: cagayandeoro.city@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO



December 16, 2022

REGIONAL MEMORANDUM
 No. 780, s. 2022

CORRIGENDUM TO REGIONAL MEMORANDUM NO. 757, S. 2022
 RE: CONDUCT OF THE REGIONAL YEAR-END PROGRAM IMPLEMENTATION
 REVIEW (PIR) WITH SCHOOL DIVISION OFFICES

To: Schools Division Superintendents
 Assistant Schools Division Superintendents
 All Others Concerned

1. The **Regional Year-End Program Implementation Review (PIR) with School Division Offices** scheduled at NEAP-R10, Lapasan, Cagayan de Oro City, on December 26-27, has been moved to **January 19-20**.
2. SDO should prepare a powerpoint presentation which highlights the targets and actual accomplishments for the Quarters 1 to 4 (both Physical and Financial, Current, and Continuing funds) and describes the committed output by program and by Office based on the approved Work and Financial Plan (WFP) for the whole fiscal year. Such reports will be collected by RO-QAD during the actual PIR as scheduled. (**Annex D and E only**)

List of the Required Documents/Reports for Submission

Document/Report	Deadline
1. Annex D	On or before January 13, 2023
2. Narrative Report (Annex E)	

3. All provisions in the previous memorandum remain in effect.
4. This Office directs the immediate and wide dissemination of this Memorandum.

DR. ARTURO B. BAYOCOT, CESO III
 Regional Director

ATCH: As stated
 To be indicated in the Perpetual Index
 under the following subjects:
 M & E PIR 2022

QAD/noel

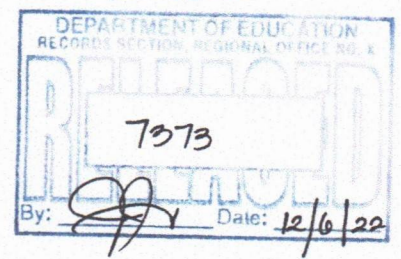


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Republic of the Philippines
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REGION X – NORTHERN MINDANAO



November 28, 2022

REGIONAL MEMORANDUM
No. 757, s. 2022

CONDUCT OF THE REGIONAL YEAR-END PROGRAM IMPLEMENTATION
REVIEW (PIR) WITH SCHOOL DIVISION OFFICES

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. Regarding **DepEd Order No. 29, s. 2022** titled **Adoption of the Basic Education Monitoring and Evaluation Framework (BEMEF)**, this Office through the Quality Assurance Division will conduct the **Regional Year-End Program Implementation Review (PIR) with School Division Offices** at NEAP-R10, Lapasan, Cagayan de Oro City, on **December 26-27**.
2. The activity aims to
 - a. assess the implementation of the major Programs, projects, and Activities (PPAs) of the Schools Division Offices (SDOs) vis-à-vis their committed outputs and targets for FY 2022;
 - b. identify issues, bottlenecks and concerns that need to be addressed by the management or the program implementers to ensure achievement of targets and deliverables for the remaining quarter of FY 2022;
 - c. identify courses of action to be undertaken and provide necessary technical assistance to address concerns and bottlenecks in the implementation of PPAs; and
 - d. share best practices and valuable lessons of each SDO.



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Date	Activity	Expected Output
December 26	RO SDO Convergence on PIR & PA - Prework	<ul style="list-style-type: none">➤ Physical Accomplishment Report in the PMIS➤ MOVs➤ Program (Physical and Financial) status, and Adjusted Plans
December 27		PIR Proper

3. The participants of the orientation are the following:

Participants	Allocated Number
A. SDO	
1. School Management, Monitoring, and Evaluation (SM M&E) SEPS & EPS II	2 x 14 = 28
2. CID and SGOD Chiefs	2 x 14 = 28
<i>SDO Total</i>	56
B. Region	
1. ARD and RD	2
2. Functional Division Chiefs and Unit Heads	13
3. EPSs	22
4. Program holders and other committees	12
<i>RO Total</i>	49
Total	105

4. Below is the detailed schedule of activities for your ready reference.

Date	Activity	Expected Output
December 26 & 27	RO SDO Convergence on PIR & PA	<ul style="list-style-type: none">➤ Approved committed outputs and Targets for FY 2022 based on existing signed WFPs;➤ Updated Reports and Presentation Materials covering Q1 to Q3 data➤ Accomplished Annex A to D Reporting Templates





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REGION X - NORTHERN MINDANAO

5. In preparation for the FY 2022 PIR and PA, all School Division Offices are hereby directed to do the following:

A. Divisional Quarterly PIR and PA

A.1 At the SGOD/CID level:

a.1.1 SGOD/CID must prepare the list of committed outputs (major) per PAPs on all budget items under the FY 2022 GAA and Work and Financial Plan with assigned budget allocation. Committed outputs shall be listed using the attach (**Annex A**).

a.1.2 Each division of the SDOs must conduct its own internal PIR to assess the First to Third Quarter PPA implementation performance using the committed outputs and facilitate the program assessment and adjustment if necessary.

a.1.3 It is suggested that the head of the division shall be responsible for convening the core group of their respective offices to discuss the progress of implementation, best practices including issues and concerns. At the end of the session, the group shall propose actions to be undertaken/fast track to achieve targeted outputs, and define which concerns would need management decisions/directions which will be elevated to the DepEd Top Management.

a.1.4 Based on the assessment, adjust the work and financial plan by identifying the remaining outputs to be delivered, its timeliness and required activities including its budget implications.



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A.2 At the SDO Level:

- a.2.1 Assess their Key Performance Outcomes for SY 2021-2022.
- a.2.2 Determine quick wins and its contributing factors.
- a.2.3 Determine the major challenges and its contributing factors.
- a.2.4 In contributing factors, SDO shall classify the major PAPs/SGOD/CID performance in terms of financial, physical and timeliness.
- a.2.5 Identify issues and concerns and those needing decisions from the Top Management (RO level, CO level).

A.3 This will guide all program proponents in the preparation and adjustment of the next quarter implementation.

A.4 SDO should prepare a consolidated 2-page report which highlights the targets and actual accomplishments for the Quarters 1 to 3 (both Physical and Financial, Current, and Continuing funds) (**Annex C**) and describes the committed output by program and by Office (**Annex D**) based on the approved Work and Financial Plan (WFP) for the whole fiscal year. Such reports will be collected by RO-QAD during the actual PIR as scheduled.

A.5 All SDOs shall prepare a consolidated narrative report and photo documentation (if there are any) of the quarters 1 to 3 accomplishments (**Annex E**) which include the following parts:

1. Highlights of Accomplishments in terms of major outputs /milestones (physical accomplishment);
2. Financial Accomplishments (obligation and disbursement);
3. Issues and Concerns/Bottlenecks on the current quarter and its status;
4. Next steps/Ways forward;
5. Phot documentation (if any).

A.5 SDOs shall submit their presentation material (*please see attached Annex B*) on or before the scheduled PIR with the SDOs.



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6. PIR Proper

The PIR with the SDOs considers the physical and financial status of all the major and other priority PPAs implemented in the SDOs. This allows the management and the PIR & PA-TWG of the Ros and CO to give feedback and guidance in the implementation of PPAs handles by each program proponent. As a result, a more responsive plan will be carried out in the next quarter.

List of the Required Documents/Reports for Submission

Document/Report	Deadline
1. List of Committed Outputs (Annex A)	On or before December 23,
2. Annex B (Presentation Materials)	
3. Annex C and D (Templates)	
4. Narrative Report (Annex E)	On or before December 26

All the expected output will be submitted through this google drive link, <http://bit.ly/3u5xChC> for proper documentation and retrieval of all reference materials.

7. Plan Adjustment (PA)

As specified in DO 11, s. 2021, all OUs can adjust their planned activities/projects using the PMIS based on the results of the Quarterly PIR. Please be advised that the adjustment period is every quarter within ten (10) working days after the conduct of the PIR.

8. The participants' meals, snacks, room accommodation, materials/supplies and other related expenses shall be charged to the Regional Office (RO) MOOE (QAD-WFP) while the participants' travel and other allowable expenses shall be charged to local funds, subject to the established accounting and auditing rules and regulations. First meal to be served is dinner on December 25 and the last meal will be afternoon snacks on December 27.



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9. All participants shall adhere to Office Order No. 1, s. 2020 on this Office's implementation of Equal Opportunity Policy (EOP), that is, regardless of age, sex, sexual orientation, gender, gender identity, civil status, disability, religion, ethnicity, and political affiliation, among others.
10. For any clarifications or inquiries, all concerned may contact the **Quality Assurance Division (QAD)** through email at qad.region10@deped.gov.ph.
11. This Office directs the immediate and wide dissemination of this Memorandum.

DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ATCH.: As stated
To be indicated in the Perpetual Index
under the following subjects:

M&E PIR 2022

QAD/noel



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